



Thomas Center Gardens

The Thomas Center Gardens include all outdoor areas surrounding the Thomas Center, the Grace and Sidney Knight Children's Theater, Turtle Court (seats 150 for a ceremony), and the West Gardens (seats 200-300 for a ceremony).

	<i>Theater or Turtle Court Gardens</i>	<i>West Garden</i>
Weekday (8 am-5 pm)	\$15/hr	\$30/hr
Weekday evenings	\$20/hr	\$30/hr
Weekends	\$26/hr	\$31/hr

Meeting Rooms

The Thomas Center has three meeting rooms available. Room 102, the Sam Gowan History Room, off the northeast corner of the Spanish Court, contains a conference table that seats twelve people. Room 105, the Lucille Maloney room, contains a conference table that seats eighteen people. Gallery A is located in the lower level and seats forty people.



· State tax of 6.25% is charged on all fees. Non-profit organizations must present proof of tax exempt status when rendering payment of fees. · Smoking or candles are not allowed in any part of the Thomas Center. It is not permissible to do anything which causes a high concentration of particulates e.g. (dust, vapor, smoke, snow, glitter, etc.) to be in the air, as this may activate the halon fire extinguishing system. If this regulation is disregarded and the fire extinguisher system is discharged, the lessee is liable for the cost of recharging the system. · Nothing is allowed to be thrown on the premises, including the outdoor gardens; that is, no rice, birdseed, confetti, glitter, silly string, sparklers, bubbles or the like. If this regulation is disregarded, a fee of \$50 will be assessed from the security deposit. · All decorations shall be put up without defacing the building, and their installation shall be subject to prior approval. Tents are not allowed on the premises. · During the month of December, the facility is decorated with holiday decorations (30 ft. tree in the Spanish Court, wreaths and greenery throughout the period rooms, hall, room 105 and the Long Gallery). · No kegs allowed inside the facility; porches must be rented if kegs are used. · It is the lessee's responsibility to move items for storage into the lower level for later pickup. A storage charge of \$50 will be assessed from the security deposit. ·

The Thomas Center Gainesville's Cultural Center



The Thomas Center is a beautifully restored Mediterranean Revival-style hotel that is listed on the National Register of Historic Places. It contains art galleries, 1920's period rooms, local history exhibits, performance space, banquet rooms, and meeting rooms. The Thomas Center is surrounded by the lovely Thomas Center Gardens.

302 NE Sixth Ave · Gainesville, FL 32601
(352) 334-5064



Spanish Court

This central room rises two stories to a full skylight. It is surrounded by a colonnade and second story Mezzanine area. This room is used for social events, meetings, luncheons, and as performance space.



The Long Gallery

Adjoining the Spanish Court with five sets of double doors on the south wall, this long room is fully paneled in walnut, has two fireplaces, and carpeting. This room is used for social events, luncheons and meetings.



Rates

To reserve a date for an event, a \$100 non-refundable deposit is required. This deposit is applied to the total charge upon payment of fees and may be transferred only one time to another available date; after that it will be forfeited. All fees, including a \$300 security deposit, must be paid in full by the fifth day of the month prior to the event. Rental and building attendant fees must include the total duration of time for access required by caterers, agent or user, as well as sufficient time for complete clean-up of the leased premises. One hour set up and one and a half hour for clean up is required. All events are to end by 11:30pm with clean up to follow. All fees must be paid by cash, check or Visa credit card. Photo shoots are allowed during your rental date/time frame. If date is selected by the renter you are required to pay the photo shoot fee.



	<i>Social</i>	<i>Meeting</i>	<i>Non-Profit Meeting</i>
Spanish Court			
Weekday (8 am-5 pm)	\$23/hr	\$18/hr	\$12/hr
Evening/Weekend	42/hr	31/hr	18/hr
Long Gallery			
Weekday (8 am-5 pm)	19/hr	13/hr	8/hr
Evening/Weekend	31/hr	24/hr	13/hr
Spanish Court and Long Gallery			
Weekday (8 am-5 pm)	36/hr	24/hr	15/hr
Evening/Weekend	70/hr	47/hr	24/hr
Kitchen			
Weekday (8 am-5 pm)	16/hr	7/hr	6/hr
Evening/Weekend	26/hr	7/hr	6/hr
Gallery A (Meeting Room)/ Gallery B (Dressing Area)			
Weekday (8 am-5 pm)	7/hr	6/hr	5/hr
Evening/Weekend	16/hr	10/hr	9/hr
Meeting Room 102			
Weekday (8 am-5 pm)	11/hr	10/hr	9/hr
Evening/Weekend	19/hr	17/hr	11/hr
Meeting Room 105			
Weekday (8 am-5 pm)	Not for rent	12/hr	11/hr
Evening/Weekend	Not for rent	20/hr	12/hr

Commercial Film Shoot Daily Rate - \$300/day

Preparation Days - \$150/day

Photo Shoot - Inside facilities or in gardens \$50/hr.

Porches - At all times \$10/hr.

West Veranda Porch - seats 40 at tables.

Period Room - At all times \$30/hr

Hallway - \$15.00/hr to utilize the tables (i.e., gift table or party favors) not charged for access to the building or to use the restrooms.

Mezzanine Area - At all times \$15/hr. Mezzanine seats 50 people.

Building Attendant Fee

\$16 per hour, per person

One staff person is required for events accommodating up to 100 people; 100-200 people will require two staff persons; events with over 200 will require three staff persons. The Building Attendant staff is required to be at the site the full duration of each scheduled event.



Wedding Rehearsals

Rehearsals may be arranged for a fee of \$16 per hour.

Pianos

The grand piano in the Spanish Court may be rented for a fee of \$42.

The upright piano is available at \$21.

Equipment Cost

Tables (round 48") seats 6	\$ 6 each
Tables (round 60") seats 8-10	\$ 6 each
Tables (rectangular 6') seats 6	\$ 6 each
Tables (rectangular 8') seats 8	\$ 6 each
Brown padded chairs	\$ 1 each
Wedding white chairs	\$ 2 each
Podium	\$25
Overhead Projector/screen	\$20
Slide Projector/screen	\$20
25" TV & VCR	\$20